

*Asst. Secy. Mr. Williams*  
Stithians No. 407.

# *Williams Cornish Estates Company*

*Asst. Williams (Managing)*  
*Williams C.B.E.*

*Asst. Williams D.F.C. D.L.*

*Asst. Williams* M.M. Teague  
:- G.J. Holborow.

*Burncoose Office*  
*Gwennap*

*Redruth*  
*Cornwall*

5th August, 1958.

GJH/ATF

Dear Sir,

## Staff

I am writing to confirm the arrangements regarding your moving to Burncoose Lodge and I am taking the opportunity of sending an official engagement letter.

- (1) Your position will be that of woodman-gardener in Burncoose grounds and you will also supervise the sales in Mr. P.M. Williams gardens working in his gardens 7 hours each week.
- (2) You will work directly under Mr. Williams' instructions and from time to time you may receive directions from myself or Mr. Thomas.
- (3) Your wages will be £7.10s per week and this takes into account the value of the cottage which you will occupy.

The employee's contribution towards National Insurance and any income tax under P.A.Y.E. will also be deducted from your wages.

- (4) You will receive a commission of 5% on all sales from the Burncoose grounds or from the gardens. You will receive no other allowance or commission of any kind.
- (5) It is a condition of the engagement of all workers on the Estate that if an employee shall be prevented by illness, accident or other causes from performing his duties, his employment shall be deemed to be determined. Your signature of the copy of this letter which is attached is deemed to be your agreement to this point.
- (6) Your hours of work will be the standard 47 hour week.
- (7) You will occupy rent, rates and water free the Burncoose Lodge for the better performance of your duties.


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OFFICE, GWENNAP, REDRUTH, CORNWALL.

- (8) You will be entitled to two weeks holiday per annum.
- (9) The Contract of Service may be terminated by either party giving to the other four weeks notice in writing at any time. At the expiration of which you will vacate the cottage.
- (10) You will pay for the electricity you consume in the cottage.
- (11) You will keep the interior of the cottage clean and in good order.
- (12) You will not take in lodgers without first obtaining my approval in writing, whether such lodgers are members of your family or not. This does not, of course, prohibit you from having friends or relations to stay from time to time and for reasonable periods.
- (13) You will be expected to open the gate first thing in the morning and close it last thing at night. If you happen to be away you should arrange for someone else to do this for you.
- (14) You will keep the garden properly cultivated and in top condition.

I think that this covers the main points. If there is anything further you would like to raise, please let me know. If not, perhaps you would sign the attached copy of this letter where indicated and return it to me.

Yours faithfully, .



Agent.

Mr. A. Dance,  
Burncoose Cottage,  
Gwennap,  
Redruth.