

## GROUP BOOKING APPLICATION FORM

This form is to help you arrange a visit for a group booking of 15 or more.

Please complete and return to [groupbookings@caerhays.co.uk](mailto:groupbookings@caerhays.co.uk) providing as much information as possible. A member of the team will be in touch to discuss your request and confirm your booking.

### 2024 GROUP BOOKING ADMISSION RATES

Ticket	Adult
Garden admission	£10.00
Garden admission & castle tour	£22.00
Guided garden tour with head or assistant head gardener (up to 25 persons)	£200.00 (plus garden admission per person)
Guided garden tour with owner, Charles Williams (up to 25 persons)	£250.00 (plus garden admission per person)

### GROUP DETAILS

Name of group contact	
Telephone	
Email	
Address	

Name of group	
Date of visit	
Group numbers	

## DETAILS OF YOUR VISIT

Arrival time	
Departure time	
Magnolia Tearoom reservation (if you would like to reserve tables and pre-book lunch in our tearoom, please contact us for a menu and further information.)	

Castle tour (please select)	YES	Time - 11:30	13:00	14:30	NO
<p>Tours are by guide only and last around 1 hour. Please arrive at the castle at least 15 minutes before your tour starts. Castle tours are available weekdays only, however we can cater for occasional weekends. Maximum number of 25 on any tour.</p> <p>Tours are subject to availability.</p>					

Garden tour	YES	NO	Start Time
Guided garden tour with head or assistant head gardener.			
Guided garden tour with owner, Charles Williams.			
<p>Guided Garden tours are subject to availability.</p> <p>Morning tour start times available between 8:30 – 10:30</p> <p>Afternoon tour start times available between 13:00 – 14:30</p> <p>Tours last around 2 hours.</p>			

Transport arrangements (if you are travelling by car, please ensure we have all registration numbers prior to your visit).	
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## FURTHER INFORMATION

### Payment

Once your booking is confirmed an invoice will be raised for your visit. We kindly ask that all payments are made in a single transaction at least one week in advance of your visit. Group bookings are non-refundable.

### Magnolia Tearooms

The tearoom is open daily between 10:00 – 16:30, serving delicious homemade cakes, hot and cold drinks, and light lunches.

Please note that food is made to order. To ensure visitors receive the best possible customer service we politely ask that groups of 15 or more do not visit the tearooms all at once, unless pre-booked. For groups who pre-book, a 10% discount is offered. Please contact us for further information.

### Beach Café

Caerhays beach café is situated on Porthluney beach and is open daily in the summer. For further information on opening times and menu, please visit <https://visit.caerhays.co.uk/visit-us/coastal-walks/#cafe> or telephone 01872 501115.

### Castle Catering

Bespoke castle catering is available. Please get in touch to discuss your requirements and request menus.

### Coach Parking

Coaches are welcome to use our castle parking area – subject to availability. Please access the gardens by the double farm gates opposite the beach car park.

For coach directions please see our website: <https://visit.caerhays.co.uk/visit-us/directions/access-by-coach/> however we do strongly recommend the coach driver/representative speaks to us prior to your visit for directions and advice. Please call the office on **01872 501310**.

### Garden Guide Books

Garden guide books are available to purchase on the day of your visit.

### Disabled and Elderly information

It is important to note that the gardens are situated in a valley and therefore can be steep in some areas. Please ensure you have spoken to us if you are in any doubt about the terrain, or take a moment to read the information on here <https://visit.caerhays.co.uk/visit-us/health-and-safety/#elderly>.

We are happy to accommodate wheelchairs in the castle, however mobility scooters are unfortunately too large to allow.

**Please do not hesitate to contact us with any specific concerns.**